

VIERA CHARTER SCHOOLS, INC.

Board Meeting

5:00 p.m., Thursday, May 17, 2018

Viera Charter School

6206 Breslay Drive

Viera, FL 32940

Location: Viera Charter School Multi-Purpose Room (Lunchroom)

The Mission of Viera Charter School:

To provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform-based instructional methods in a simulating and nurturing environment that fosters maximum student achievement

A. Opening Exercises

- Call to Order - ***The meeting was called to order at 5:04 PM. In attendance: Robert Jordan, Board Chairman/President, Robert Naberhaus (Founding Board Member), Vice-Chairman, Kim Africano, CPA – Treasurer in attendance. Absent Scott Steele, Founding Board Member and Josh Field.***
- Pledge of Allegiance
- Adoption of the Agenda
- Approval of meeting minutes (March 21, 2018) - ***The agenda was unanimously adopted under a motion by Robert Naberhaus, second Kim Africano.***

B. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes.- ***There were no public speakers signed up to address the Board.***

C. Principal's Report - Dr. Julie Cady, Principal provided the Board her Principals Report. The following items were addressed:

- ***The Odyssey of the Mind state championship team and the upcoming World championship competition***
- ***A presentation by the Odyssey of the Mind coach and faculty advisor – Lynne Boucher was followed by a performance of the team***
- ***The Explore New Adventures in Learning program***
- ***8th grade dance***
- ***8th grade gradventure***
- ***Introduction of the 2018-2019 PTSO Board members***
- ***Highlights of the 2017-2018 PTSO***
- ***State Assessments***
- ***Staffing Model and waiting list update***
- ***Recognition of the 2017-2018 Ultimate Cheerleading championship team!***
- ***2017-2018 School Yearbook***

D. Athletics Report – Steve Muzzy, Board/School/Community/Athletics liaison, provided the Board an update on:

- ***Spring Sports Update***
- ***Additional sports update***
- ***Panther Cup***
- ***Facilities***
- ***Recognition and gratitude***

E. Information Items

- Introduction of Charter School Associates (CSA) Chief Financial Officer – **Michael Strader, President of CSA introduced Brian Fischer, CFO, to the VCS Board**
- Monthly Financial Report - **Michael Strader provided the board an updated financial report and pointed the Board to the details that were provided in their Board packet. He noted that increases in the Balance Sheet were primarily due to the recent bond offering related to the building purchase. He indicated the next financial report will provide an additional analysis independent of the bond proceeds.**
- AdvanceEd Accreditation Renewal – **Mr. Strader informed the board that AdvanceED’s accreditation of CSA was extended 5 years and as a result VCS continues to be accredited by the AdvancEd/SACS/CASI under CSA’s umbrella.**
- FY 18 Audit Engagement Letter – **The Melbourne, Fl. Based firm – Berman Hopkins Wright & Latham have been retained to perform the FY18 school audit**
- 2018-2019 School Calendar – **The school calendar information was provided to the Board in their Board packets. VCS utilizes the Brevard Public Schools adopted School Calendar**
- Legislative Update – **An update was provided regarding the safe schools initiative and other significant state legislation affecting VCS. Mr. Strader indicated VCS would apply for the state grants authorized in the new legislation. Chairman Jordan then updated the Board on the wonderful news regarding VCS having a full-time School Resource Officer for the FY 2018-2019 school year. Mr. Jordan thanked Sheriff Wayne Ivey for his tremendous support of school safety and VCS.**
- FY 19 Budget Development – **Mr. Strader asked for a placeholder consent of the upcoming FY 19 budget and provided an update on the budget development process**
- FY19 Capital Outlay – **Mr. Strader shared with the Board the expected charter school capital outlay allocation. It is expected to be approximately \$500 per student. He recommended the allocation go to Facilities expenditures**
- Capital Threshold Increase from \$750 to \$1,000 – **Mr. Strader provided information and justification to increase the capital budget threshold from \$750 to \$1,000.**
- School Plaque – **Mr. Strader presented a plaque to Dr. Julie Cady for VCS’ recognition as a “high performing” charter school**
- Mr. Strader gave a brief update regarding the potential expansion to the property on the south side of VCS. Discussions are underway between possible developers and finance sources.

F. Consent Agenda Items - The following items unanimously approved under a motion by Robert Naberhaus second by Kim Africano

- Approval of Purchase Orders and Agreements
- Final Approval, FY 18 Audit Engagement Letter with Berman, Hopkins, Wright and Latham
- Approval of 2018-2019 School Calendar
- Approve FY19 Budget Development
- Approve FY19 Capital Outlay Plan
- Approve Change in Capital Threshold Level from \$750 to \$1000

G. Board Member Reports

- **Robert Naberhaus congratulated Dr. Cady and the school on the many wonderful accomplishments that keep coming to VCS and wished everyone a successful end of school year and summer**
- **Kim Africano echoed the comments of Mr. Naberhaus and wished the Odyssey of the Mind team good luck in the World Championships. She mentioned that regardless of the outcome, this team is all winners and had amazing success!**
- **Robert Jordan – Thanked the PTSO for their efforts and reminded the Board of the upcoming graduation ceremonies and annual softball game. He also extended his sincere**

gratitude and congratulations to the entire VCS administration, faculty, parents, and students

H. Adjournment – *The meeting adjourned at 6:12 PM*