

VIERA CHARTER SCHOOLS, INC.

Board Meeting

5:00 p.m., Wednesday, February 17, 2021

Viera Charter School

6206 Breslay Drive

Viera, FL 32940

Location: Viera Charter School Multi-Purpose Room (Lunchroom)

The Mission of Viera Charter School:

To provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform-based instructional methods in a simulating and nurturing environment that fosters maximum student achievement

A. Opening Exercises

1. Call to Order - *The meeting was called to order at 5:02 PM . In attendance: Robert Jordan, Chairman; Kim Africano, CPA-Treasurer; Robert Naberhaus, Founding Board Member, Scott Steele, Founding Board Member. Dr. Julie Cady, Principal; Steve Muzzy, Board Liaison; Mike Strader, President, Charter School Associates, Inc.*
2. Pledge of Allegiance
3. Adoption of the Agenda - *The agenda was unanimously adopted under a motion by Rob Naberhaus, second by Kim Africano*
4. Approval of meeting minutes (November 18, 2020) - *The meeting minutes were unanimously adopted under a motion by Rob Naberhaus; second by Kim Africano*

B. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes. *No public speakers signed up to address the Board*

C. Principal's Report - *Dr. Julie Cady provide an update on various "happenings" with the school to include:*

- *VCS successes and participation in the District Science Fair. 4 students advanced to the next level of competition*
- *Middle School Holiday program*
- *Dress down days*
- *School Choice week*
- *Teacher appreciation and the wonderful support of the PTSO. Dr. Cady expressed her sincere gratitude to the leadership and members of the PTSO in their support of the teachers and school*
- *Technology at VCS. Mr. Saxon Boucher provided additional details on the following initiatives:*
 - *Clear Touches*
 - *MS Teams*
 - *Expanded Windows Books for Middle Schoolers*
 - *BYOD (Bring your own device) success. Mr. Boucher complimented the VCS parents for their support on the safe and effective implementation of these devices in a school setting*
 - *Assessment Update. Dean of Students – Ms. Mills provided an overview to the Board on the status of students along with a strategy to close gaps as needed*
- *The publication and distribution of the 2019/2020 yearbook*
- *Uniform vendor – Mr. Strader provided an update on the status of the I uniform contract status*
- *The virtual community open house event*
- *Enrollment – 1294 enrolled FTE with plans for 1424 in the next school year (488 students on waiting list)*
- *Status of student recommitments. 1147 of 1294 recommitted (135 8th graders). 12 non-8th graders or .001*

percent of existing students have not recommitted.

D. Athletics Report – Steve Muzzy provided and update on VCS Athletics to include the following topics:

- *Acknowledgement of the Athletics leadership team*
- *VCS and culture of athletics*
- *Efforts to continue and enhance the VCS sports experience during challenging times*
- *Brevard Sports Network – features and plans to continue broadcasting & content support*
- *Fall Sports Highlights*
- *Winter Sports Update and Highlights*
- *Media Coverage of VCS sports*
- *Spring Sports Update*
- *Elementary Sports Update*
- *Cheerleading*
- *Panther Cup Recap and Sponsor Recognition*
- *VCS Invite to play BPS Middle School Sports in the 2021-2022 School year*

E. Information Items – CSA

1. *Monthly Financials – October, November, December – 2020 – Brian Strader, Sr. VP at Charter School Associates, provided on the financial reports to the Board. Mr. Strader informed the Board of strategies to address an operating loss resulting from one-time expenditures associated with the building renovation.*
2. *Final Teacher Salary Allocation and Offer Letter Issuance, HB 641 FY21 – Mike Strader, President of CSA, provided an update on teacher salaries and offer letters for HB 641 compliance.*
3. *Proposed Bylaw Amendment – Mike Strader informed the Board regarding the Bylaw amendment to allow for virtual Board meetings*
4. *Vendor Services Update – Uniforms, Housekeeping – Mike Strader updated the Board on two vendor services initiatives*
 - *Sir Walter uniform agreement*
 - *The “in-sourcing” of housekeeping and custodial services. An estimate of ~\$200K could be achieved by insourcing these activities*

F. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board. *A motion was made by Rob Naberhaus to approve the consent agenda items. Second by Kim Africano. Motion approved unanimously*

1. *Approval of Finance Reports – October, November, December – 2020*
2. *Approval, Purchase Orders and Agreements*
3. *Approval of 2020-2021 Personnel – Certification Waivers – Exhibit A*
4. *Approval of Bylaw Amendment – Exhibit B*

G. Board Member Reports

- *Kim Africano – Ms. Africano expressed concerns about the budget or the expenses vs. revenue attributed to factors such as construction costs and impact from COVID-19. She emphasized the importance of marketing to ensure enrollment meets budget requirements and continued delivery of the unique services VCS provides to parents in the community*
- *Robert Jordan – Mr. Jordan complimented Dr. Julie Cady on her many years of leadership and attributed her leadership as the key to the school’s success*
- *Scott Steele – Concurred with Ms. Africano and the comments of Mr. Jordan*
- *Rob Naberhaus – He also concurred with the comments of Ms. Africano and Mr. Jordan*

H. Adjournment – The meeting adjourned at 6:15 PM

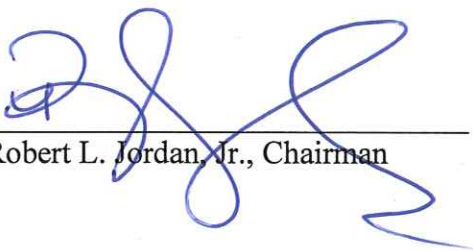
The undersigned hereby certifies that he is Chairman of Viera Charter Schools, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter school sponsored by said corporation.

The board meeting minutes of the Corporation for February 17th, 2021 were adopted by the Board of Directors at a meeting held on May 19th, 2021 where the meeting minutes were adopted and approved.

VIERA CHARTER SCHOOLS, INC.

A Florida Not-For-Profit Corporation

By:



Robert L. Jordan, Jr., Chairman