

VIERA CHARTER SCHOOLS, INC.

Board Meeting
5:00 p.m., Wednesday, November 18, 2020
Viera Charter School
6206 Breslay Drive
Viera, FL 32940

MEETING MINUTES Viera Charter Schools, Inc. November 18, 2020

Location: Viera Charter School Multi-Purpose Room (Lunchroom)

The Mission of Viera Charter School:

To provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform-based instructional methods in a simulating and nurturing environment that fosters maximum student achievement.

A. Opening Exercises

1. Call to Order - *The meeting was called to order at 5:02 PM . In attendance: Robert Jordan, Chairman; Kim Africano, CPA-Treasurer; Robert Naberhaus, Founding Board Member, Scott Steele, Founding Board Member. Dr. Julie Cady, Principal; Steve Muzzy, Board Liaison; Mike Strader, President, Charter School Associates, Inc. Note: Mr. Naberhaus attended via phone*
2. Pledge of Allegiance
3. Adoption of the Agenda - *The agenda was unanimously adopted under a motion by Scott Steele, second by Kim Africano*
4. Approval of meeting minutes (September 9, 2020) - *The meeting minutes were unanimously adopted under a motion by Rob Naberhaus; second by Kim Africano.*

B. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes.

- *Ms. Leslie Riley addressed the Board regarding concerns with the uniform company. Ms. Riley followed up on her public comments made at the September 9, 2020 Board meeting. Ms. Riley provided the Board with a comparison of the current uniform vendor and a recommended local vendor. She also provided the Board with examples of actual uniforms from the vendors. The Board member expressed a desire to go local. Mr. Brian Strader (CSA) took an action time to further explore VCS options for uniform vendor changes*

C. Principal's Report – *Dr. Julie Cady provided an update to the Board on the following school events, awards, and enrollment*

- *All state choir student recognition. 4 VCS students achieved this distinctive honor*
- *Veterans Day Celebration*
- *Sock it to Drugs day*
- *Western Day*
- *Teachers and Primary Students – 50th day at school event*
- *Storybook Character Parade*
- *Trunk or Treat*
- *A Time for Giving*

- *Collection for Brevard Veterans*
- *Parent Academy and other Parent Centered Virtual events*
- *VCS Panther Cup Golf Tournament*
- *Academic Performance – School Grade*
- *A presentation was provided on Adaptive Progress Monitoring – VCS Overview*
- *Enrollment – Currently at 1310 with 95 on waitlist*

D. Athletics Report – Steve Muzzy provided an update on VCS Athletics to include the following topics:

- *Athletics Leadership*
- *VCS and Culture of Athletics*
- *New Facilities Ushering in a New Era of Athletics at VCS*
- *Focus on Health and Safety – COVID-19 impact*
- *Enhancing the VCS Sports Experience – How COVID-19 has necessitated an innovative approach to further enhance the VCS sports experience - Brevard Sports Network Coverage*
- *Fall Sports Update*
- *Winter Sports Update*
- *Expected Spring Sports*
- *Elementary Sports*
- *Cheerleading*
- *8th Annual Panther Cup Golf Tournament – December 5, 2020*
- *Gratitude and Recognition*

E. Information Items – CSA

1. Monthly Financials – July, August, September – 2020 - *Mr. Strader informed the Board of financial reports that were included in their Board packet*
2. FY 20 Audit Presentation, Berman&Hopkins – *Mr. Brian Nemerhoff of Berman&Hopkins provided the Board with an overview and presentation on the FY20 audit report. Mr. Nemerhoff indicated it was another excellent audit with no disagreements, no difficulties and a clean opinion.*
3. FY 20 Form 990 – *The Form 990 was provided in advance to the Board in their agenda packet*
4. FY21 Final Budget – *The FY 21 final budget provided in advance to the Board in their agenda packet*
5. Teacher Salary Allocation HB 641 FY21 – *The final TSLA was provided in advance to the Board in their agenda packet*
6. Capital Outlay Plan FY21 – *The FY 21 Capital Outlay Plan was provided in advance to the Board in their agenda packet*
7. 2020-2021 Handbooks – *The parent/student and employee handbooks were provided in advance to the Board in their agenda packet*
 - Parent/Student
 - Employee
8. Facility Use Agreement – *The proposed Facility Use Agreement was provided in advance to the Board in their agenda packet*
9. 2020-2021 Board Meeting Schedule – *The 2020-2021 Governing Board Meeting Schedule was provided in advance to the Board in their agenda packet*
10. 2020-2021 Certification Waivers, if any Exhibit A – *Dr. Cady provided the information for certification waivers*

F. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board. *A motion was made by Rob Naberhaus to approve the consent agenda items 1 through 10. Second by Kim Africano. Motion approved unanimously*

1. Approval of Finance Reports – July, August, September – 2020
2. Approval, Purchase Orders and Agreements
3. Ratification of FY 20 Audit Report
4. Ratification of FY 20 Form 990

5. Ratification of FY 21 Teacher Salary Increase Allocation Plan
6. Ratification of FY 21 Capital Outlay Plan
7. Ratification of 2020-2021 Handbooks; Employee and Parent/Student
8. Approval of Facility Use Agreement
9. Approval of 2020-2021 Board Meeting Schedule
10. Approval of 2020-2021 Personnel – Certification Waivers – Exhibit A

G. Board Member Reports

- *Scott Steele – Mr. Steele praised Dr. Cady, teachers, and staff for meeting the challenge of providing first class services both in person and via the e-learning option for our students. He also voiced his support for a local uniform vendor*
- *Kim Africano – Ms. Africano also expressed her gratitude to Dr. Cady, teachers, and staff for keeping everything as close to normal as possible during these times. She echoed Mr. Steele’s comments and support for the local uniform provider*
- *Rob Naberhaus – Mr. Naberhaus stated he was very pleased with how the school is operating and providing excellent services. He also expressed his support for the local uniform vendor*
- *Robert Jordan – Mr. Jordan agreed with all of the comments of his Board colleagues regarding the school operations during these challenging times. Above all, Mr. Jordan stated that Health and Safety of our students and staff of our VCS family is paramount.*

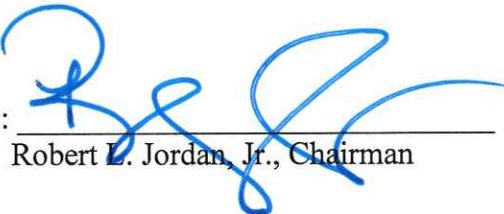
H. Adjournment – The meeting adjourned at 6:30 PM.

The undersigned hereby certifies that he is Chairman of Viera Charter Schools, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter school sponsored by said corporation.

The board meeting minutes of the Corporation for November 18, 2020 were adopted by the Board of Directors at a meeting held on February 17, 2021 where the meeting minutes were adopted and approved.

VIERA CHARTER SCHOOLS, INC.

A Florida Not-For-Profit Corporation

By: 
Robert L. Jordan, Jr., Chairman



VIERA CHARTER SCHOOL

Dear Parents or Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by Florida Statute. According to Florida Statute 1012.42, we must notify parents of students who are being taught by out of field teachers.

A teacher is out-of-field until the coverage/endorsement for a class that he or she is teaching is issued by the State of Florida. Individuals who are teaching out-of-field are certified in a least one area and are qualified to teach but are required to take additional course work or testing to add a coverage/endorsement to their certificate.

The following teachers have agreed to teach out-of-field while completing coursework and/or testing:

Teacher Name	Reason Out of Field
Marjorie Allarding	Gifted Endorsement
Matthew D'Avis	Reading Endorsement
Jennifer Elwell	Reading Endorsement
Robyn Finnell	Gifted Endorsement
Courtney Lee	ESOL Endorsement
Brian Lott	English Grades 6-12, ESOL Endorsement
Rachelle Sreenagesh	Gifted Endorsement
Matthew D'Avis	ESOL Endorsement, Reading Endorsement
Angelina Hock	ESOL Endorsement
Debra Kountz	ESOL Endorsement
Laura Pittman	ESOL Endorsement
Teresa Wilson	ESOL Endorsement
Kimberly Whiting	ESOL Endorsement

Please contact the school if you need further clarification.

Sincerely,

Dr. Julie Cady, Ed.D.
Principal

6206 Breslay Drive
Viera, FL 32940
Phone: 321-541-1434
Fax: 321-608-2322

www.vieracharterschool.com

SCHOOL BOARD OF BREVARD COUNTY
2700 Judge Fran Jamieson Way
Viera, Florida 32940-6699

ESOL
OUT-OF-FIELD FOR ELL APPROVAL REQUEST
for Language Arts/English and Reading Teachers

Whiting, Kimberly
LAST NAME, FIRST (teacher)

Viera Charter School
SCHOOL

998197030
Employee Identification Number

10/16/2020
Date of Out-of-Field Assignment in ESOL
(The date an ELL student is placed in the Language Arts/English and Reading teacher's class.)

Check one or both of the statements below:

The Language Arts/English and Reading teacher signed pre-service ESOL Training Agreement (Teachers employed beginning with the 1995-96 school year.)

AND/OR

The Language Arts/English and Reading teacher will be completing ESOL training according to the timeline in State Board Rules.

Kimberly Whiting 10/28/2020
Signature of Teacher Date

[Signature] 10/28/2020
Signature of Principal Date

SUPERINTENDENT'S APPROVAL

[Signature]
Signature of Superintendent Designee

10/28/2020
Date

Please send this form to Dinah Kramer in Human Resources
(within 30 days of assignment)

Keep a copy of this form and parent notification at your school for auditing purposes.

Revised 7-29-2016