

VIERA CHARTER SCHOOLS, INC.

Board Meeting

5:00 p.m., Wednesday, May 19, 2021

Viera Charter School

6206 Breslay Drive

Viera, FL 32940

Location: Viera Charter School Multi-Purpose Room (Lunchroom)

The Mission of Viera Charter School:

To provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform-based instructional methods in a simulating and nurturing environment that fosters maximum student achievement.

A. Opening Exercises

- Call to Order - *The meeting was called to order at 5:02 PM . In attendance: Robert Jordan, Chairman; Kim Africano, CPA-Treasurer; Robert Naberhaus, Founding Board Member, Scott Steele, Founding Board Member. Dr. Julie Cady, Principal; Steve Muzzy, Board Liaison; Mike Strader, President, Charter School Associates, Inc.*
- Pledge of Allegiance
- Adoption of the Agenda - *The agenda was unanimously adopted under a motion by Rob Naberhaus, second by Kim Africano*
- Approval of meeting minutes (February 17, 2021) - *The meeting minutes were unanimously adopted under a motion by Rob Naberhaus; second by Kim Africano*

B. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes. *The following public speakers addressed the Board – topics briefly noted:*

- *Natalie McCain – Asked to re-examine the COVID procedures for the upcoming year. She is requesting families have an option or choice regarding masks*
- *Marin Caldwell – Reiterated comments of Ms. McCain and would prefer an option or choice regarding masks mandates*
- *Jessica(no last name provided) – Requesting masks to be optional for the upcoming school year*

C. Principal's Report - *Dr. Julie Cady provide an update on various "happenings" with the school to include:*

- **State Assessments**
- **Enrollment and staffing Model**
 - **97% recommitment rate**
 - **132> 8th graders**
 - **Current enrollment : 1222 Plan: 1,444 students**
- **Mighty Panther Championships Recognition - Cheerleading**
 - **Coach Jordan and Coach Smith**
- **8th Grade Semi Formal Event**
- **Mr. Law – CSA Finalist in the CHOICE Teacher of the Year awards**
- **Odyssey of the Mind -**
 - **World Competition Invitees – June 11 and 12**
 - **Lynne Boucher & Lisa Barnes**
- **School Event Days –**

- *Next year's theme is "Learning is my Superpower"*
- *June 3 – 134 – graduating K, 132 – graduating 8th graders*
- *New PTSO Board*
 - *Amanda Rost*
 - *Katie Diaz*
 - *Maureen Biggin*
 - *Megan Fagnoli*
 - *April Lorvick*
 - *Leslie Riley*

D. Athletics Report – Steve Muzzy provided an update on VCS Athletics to include the following Topics

- *Acknowledgement of the Athletics leadership team*
- *VCS and culture of athletics*
- *Efforts to continue and enhance the VCS sports experience during challenging times*
- *Brevard Sports Network – features and plans to continue broadcasting & content support*
- *Spring Sports Review*
- *Highlights of 2020-2021*
- *Needs and Wants*

E. Information Items – CSA

1. *Monthly Financials – January, February, March – FY 2021 – Mike Strader, President of CSA, provided the Board an overview of the Monthly Financials and information how these and other agenda items are available via a shared drive vs. printed format*
2. *PPP Loan Forgiveness – Mr. Strader informed the Board this has been finalized*
3. *Vendor Services Update – Uniforms, Housekeeping -Sir Walter is the new vendor for uniforms. Housekeeping – still have a plan to transition for in-sourcing. A manager has been identified and started training. CSA will support and train staff. We will supplement with contracted personnel*
4. *Proposed Amendment to the Corporate Financial Policy – Consistent with state guidance property asset thresholds changed from \$1k to \$5K or items of special interest such as a laptop*
5. *Adopt CSA CERP – Mr. Strader provided an overview of the proposed evidence-based reading plan that will be implemented in addition to the District's plan (requires Sponsor approval).*
6. *Execute CERP Support MOU with AAH – The MOU with AAH for the CERP is included in Board packets*
7. *Proposed 2021-2022 School Calendar – included in Board packets – it mirrors the district's calendar with exception of early release days*
8. *Proposed 2021-2022 Employee Benefits – This booklet is contained in the Board packet*
9. *FY 21 Audit Engagement Letter – Berman Hopkins has been renewed for FY21 as part of the current 5-year auditor engagement cycle.*
10. *RAVE – Mr. Strader informed the Board of the RAVE application which is also used by the District and strongly encouraged for VCS to adopt to support safety/first responder procedures*
11. *Proposed Gym Rental Agreement – provided to the Board in their packet*
12. *I-Ready – The intent is to renew for next year. This will be included in consent*

F. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board. *A motion was made by Rob Naberhaus to approve the consent agenda items. Second by Kim Africano. Motion approved unanimously*

1. Approval of Finance Reports – January, February, March – FY 21
2. Approval, Purchase Orders and Agreements
3. Approval of Amendment to the Corporate Financial Policy
4. Approval of Adoption of CSA CERP
5. Approval of Execution of CERP Support MOU with AAH
6. Approval of 2021-2022 School Calendar
7. Approval of 2021-2022 Employee Benefits
8. Approval of 2020-2021 Personnel – Certification Waivers – Exhibit A
9. Ratify Auditor Engagement – FY 21
10. Ratify closure of PPP escrow account with US Bank
11. Approval of Gym Rental Agreement
12. Approval of Recommended Instructional Materials; K-5, 6-12 and Advanced – FY 22
13. Approval of RAVE safety software application
14. Approval of I-Ready renewal for next school year

G. Board Member Reports

- *Rob Naberhaus no report*
- *Scott Steele – no report*
- *Kim Africano – Ms. Africano expressed excitement and support about the Odyssey of the Mind and all of the school clubs and team. She thanked CSA for offering half of registration fee for the Odyssey of Mind World showcase*
- *Robert Jordan – Mr. Jordan mentioned he was looking forward to summer and next year. He praised teachers, staff, parents, and students for rising to the challenge this school year*

H. Adjournment – The meeting adjourned at 6:16 PM

The undersigned hereby certifies that he is Chairman of Viera Charter Schools, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter school sponsored by said corporation.

The board meeting minutes of the Corporation for May 19th, 2021 were adopted by the Board of Directors at a meeting held on June 1st, 2021 where the meeting minutes were adopted and approved.

VIERA CHARTER SCHOOLS, INC.

A Florida Not-For-Profit Corporation

By: 
Robert L. Jordan, Jr., Chairman