

VIERA CHARTER SCHOOLS, INC.

Board Meeting

5:00 p.m., Wednesday, February 12, 2020

Viera Charter School

6206 Breslay Drive

Viera, FL 32940

Location: Viera Charter School Multi –Purpose Room (Lunchroom)

The Mission of Viera Charter School:

To provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform- based instructional methods in a stimulating and nurturing environment that fosters maximum student achievement.

A. Opening Exercises

1. Call to Order- *The meeting was called to order at 5:01 p.m. In attendance: Robert Jordan, Board Chairman- President, Robert Naberhaus (Founding Board Member), Vice-Chairman, Kimberly Africano, CPA- Treasure, and Scott Steele (Founding Board Member).*
2. Pledge of Allegiance
3. Adoption of Agenda – *Kimberly Africano made motion to approve, Scott Steele seconded, all approved motion to adopt agenda.*
4. Approval of meeting minutes (Regular Board Meeting on December 11, 2019. – *Scott Steele made motion to approve, Kimberly Africano seconded, all approved motion to approve meeting minutes presented.*

B. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following the presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes. *No members of the public signed up to address the Board.*

C. Principal’s Report – Dr. Julie Cady, VCS Principal, presented her Principal’s report to the Board. The Topics included:

1. **New Employee Introductions:**
 - i. *Dean, Dr. William Booth*
 - ii. *Maintenance Manager, Zachary Sartori*
2. **School Events**
 - i. *Governor’s School of Excellence*
 - ii. *100 & 101 Days of School*
 - iii. *Dress Up Days*
 - iv. *New Building, Wall Raising*
 - v. *Science Fair*
 - vi. *Spelling Bee*
 - vii. *School Choice Week*

- viii. *Robotics Presentation by Mr. Daniel Penny and students*
 - 1. *Demonstration of FTC Robotics Team*
- ix. *Staffing Model*
- x. *Lottery – Tentative Date: 2/17/2020*
- xi. *Student Count*

3. *Field Studies*

- i. *Seventh Grade Tallahassee*
 - 1. *Presentation by Mrs. Christina Smith and students*
- ii. *Eighth Grade Bok Tower Gardens*
- iii. *Fifth Grade the Brevard Symphony*

4. *Athletic Report*

- i. *VCS Cheerleading Competition*

5. *New Building Update – Dr. Julie Cady, VCS Principal, and Mr. Justin Grantham from RUSH Construction, updated the Board on the new building construction. The Topics included:*

- i. *Ground Breaking Shovel Plaque*
- ii. *Beams for Student Signatures*
- iii. *Tilt Wall*
- iv. *Structural Steel*
- v. *Cafeteria*
- vi. *Building Exteriors*
- vii. *Interior Framing*
- viii. *Schedule – Two Weeks Ahead*
- ix. *Traffic Flow*

D. Information Items – CSA

- 1. *Monthly Financials – October, November, December – 2019 – Mr. Michael Strader, President of CSA, informed the board that financials were sent to board members for review and distributed to board members monthly.*
- 2. *Agreements*
 - a. *AVID – Mr. Strader reviewed the continuation of the AVID program with board members for 2020-2021 school year.*
 - b. *RUSH Facilities – Mr. Strader presented to the board an overview of the agreement VCS would have with RUSH facilities to take over cleaning of the school for a 12 month contract.*
- 3. *Phase 3 Updated, RUSH Construction – Mr. Strader provided an update on the phase 3 expansion. As of 2/12/2020 the project is ahead of schedule.*
- 4. *Mr. Strader presented the VCS 2018 Form 990 (FY19)*
- 5. *Florida Best and Brightest Teacher Award Program, 2019-2020 – Mr. Strader presented the board with information regarding the Best and Brightest Teacher Award Program and proposed a policy for review and consideration by the board.*
- 6. *Student Calendar- 2020-2021 Student Calendar presented to board members.*
- 7. *Certification Waivers, Exhibit A – Information provided as required to Board*

E. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board.- ***The Board unanimously approved a motion by Robert Naberhaus, seconded by Kimberly Africano, to approve all consent agenda items listed below.***

1. Approval of Purchase Orders and Agreements
2. Agreements
 - i. Ratify AVID Renewal Agreement
 - ii. Ratify RUSH Facility Cleaning Agreement
3. Approval of Personnel - Certificate Waiver Exhibit A
4. Approval of FY 21 Student Calendar
5. Approval of 2019-2020 Board Policy, Best and Brightest Teacher Award Program
6. Ratify acceptance of VCS 2018 Form 990 (FY19)

F. Items Scheduled for Action & Discussion

None

G. Board Member Reports

1. *Scott Steele – Expressed concern over RUSH facilities fees over time. Inquired if the fee number will increase annually. (Currently there is no contract for the new phase 3 site) Likes to hear of the VCS Administration’s high standards for a clean campus.*
2. *Robert Naberhaus – Inquired if there were any concern regarding competition of the new elementary schools (public and charter). Mr. Naberhaus also inquired as to whether there was an update on school security. Mr. Jordan indicated in response that the school will receive an advanced and comprehensive camera control system.*
3. *Kimberly Africano – Stated that the school’s track record and experience is a great quality for families to want to attend VCS.*
4. *Robert Jordan – Commented on school security and is happy with the progress updates for the school. RUSH is a wonderful company to work with and is happy to hear of student participation (beam signing), it is a magical experience for our school. VCS will be a world class educational facility.*

G. Adjournment – The meeting adjourned at 6:13 p.m.

Board Approval

Date