

VIERA CHARTER SCHOOLS, INC.
GOVERNING BOARD MEETING
5:00 p.m., Wednesday, November 17, 2021
Viera Charter School
6206 Breslay Drive
Viera, FL 32940

Location: Viera Charter School Multi-Purpose Room (Lunchroom)

The Mission of Viera Charter School:

To provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform-based instructional methods in a simulating and nurturing environment that fosters maximum student achievement.

A. Opening Exercises

1. Call to Order - *The meeting was called to order at 5:04 PM. In attendance: Robert Jordan, Chairman; Kim Africano, CPA-Treasurer; Robert Naberhaus, Founding Board Member, Scott Steele, Founding Board Member. Dr. Julie Cady, Principal; Mike Strader, President, Charter School Associates, Inc.*
2. Pledge of Allegiance
3. Adoption of the Agenda - *The agenda was unanimously adopted under a motion by Rob Naberhaus, second by Scott Steele*

B. Meeting Minutes

1. Approve meeting minutes from VCS Special Board Meeting on 09/08/2021. - *The meeting minutes were unanimously adopted under a motion by Rob Naberhaus; second by Scott Steele*

- C. Public Comment** (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes. – *One (1) member of the public addressed the board on the issue of improving school communication*

- D. Principal's Report** – *Dr. Julie Cady provided an update to the Board on the following topics*

- *School Events*
 - *First Class: 8th Graders who began the school in K*
- *Current Enrollment*
- *Staffing Model*

E. Athletics Report – None

F. Information Items – CSA – Mike Strader & Brian Strader provided information updates for the items below:

1. Monthly Financials – August, September – FY 2022- *Mr. Michael Strader, President of Charter School Associates, Inc. provided the report to the Board via their packet.*
2. FY21 Audit Presentation, Berman & Hopkins- *Auditors with Berman & Hopkins provided a summary report of the FY21 audit to the board and emphasized there were no findings.*
3. FY21 990- *Mr. Strader requested the board authorize the Chair to review and submit the 990 once preparation was complete by the auditor.*
4. Facility Report- *Brian Strader, Charter School Associates, provided the board a summary of year-to-date expenses for facilities and current staffing (housekeeping) levels compared to the adopted budget.*
5. COVID Mitigation Procedures- *The board discussed amending current mask policies to allow for employees to have the option of wearing masks with masks being strongly recommended. Volunteers and visitors would still be required to wear a mask.*
6. Revision to Student Calendar- *The board discussed school closure days in observance of the Thanksgiving holiday for the entire week of Thanksgiving to match the recently amended Brevard County Public School calendar.*
7. OSHA ETS- *Mr. Strader discussed the OSHA ETS requiring employers with more than 100 employees institute a vaccine mandate. Mr. Strader advised the board a plan is being developed and CSA will provide as a recommendation to the board in the event the mandate is fully implemented.*

G. Consent Agenda Items - All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board. *A motion was made by Rob Naberhaus to approve the consent agenda items. Second by Kim Africano. Motion approved unanimously*

1. Approve Monthly Financials – August, September – FY 2022
2. Ratify Compliance Reporting DAC Bond
3. Ratify FY21 Audit Report
4. Revise 2021-22 Student Calendar to reflect no school (students, faculty and staff) during Thanksgiving week (11/22/2021-11/25/2021).
5. Authorize chair to sign and submit the 2020 Form 990.
6. Approve change to facemask policy for staff.

H. Items for Board Action & Discussion

I. Board Member Reports

- *There were no Board reports*

J. Adjourn - *The meeting adjourned at 6:24 PM*

The undersigned hereby certifies that he is Chairman of Viera Charter Schools, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by said corporation.

The board meeting minutes of the Corporation for November 17, 2021 were adopted by the Board of Directors at a meeting held on February 16, 2022 where the meeting minutes were adopted and approved.

VIERA CHARTER SCHOOLS, INC.

A Florida Not-For-Profit Corporation

By:  _____

Robert L. Jordan, Jr., Chairman