

VIERA CHARTER SCHOOLS, INC.

GOVERNING BOARD MEETING

5:00 p.m., Wednesday, February 16, 2022

Viera Charter School

6206 Breslay Drive

Viera, FL 32940

Location: Viera Charter School Multipurpose Room

The Mission of Viera Charter School:

To provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform-based instructional methods in a simulating and nurturing environment that fosters maximum student achievement.

A. Opening Exercises

1. Call to Order - *The meeting was called to order at 5:00 PM . In attendance: Robert Jordan, Chairman; Kim Africano, CPA-Treasurer; Robert Naberhaus, Founding Board Member, Scott Steele, Founding Board Member. Dr. Julie Cady, Principal; Steve Muzzy, Board Liaison; Mike Strader, President, Charter School Associates, Inc.*
2. Pledge of Allegiance
3. Adoption of the Agenda

B. Meeting Minutes

1. Approve meeting minutes from VCS Regular Board Meeting on 11/17/2021.

C. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes.

Ms. Krystle Cooper addressed the Board regarding various concerns associated with busing services. Issues ranging from communications, staffing, technological capabilities, age of buses, and general management issues with the busing service company was provided to the Board. Note: Mr. Jordan provided direction and assurances these matters will be followed up with in an appropriate manner.

D. Principal's Report - *Dr. Julie Cady provide an update on various "happenings" with the school to include:*

- *School Activities*
 - *Various Month of December events*
 - *Middle school dance sponsored by Student Council*
 - *Concert events to include Winter Wonderland at the Avenue*

- *Science Fair*
- *Art Fair*
- *Community Open Houses*
- *Boosterthon Dance Fit Fund Raiser*
- *Parent Academies*
- *Spirit Night – Walk On’s*
- *First and Second Grade “Spring is in the Air” Concert*
- *Assessment Comparison*
- *VCS Athletics Acknowledgement*
- *Odyssey of the Mind*

E. Athletics Report – Steve Muzzy provided and update on VCS Athletics to include the following topics:

- *Acknowledgement of the Athletics leadership team*
- *VCS and culture of athletics*
- *Website Enhancements*
- *Fall Sports*
- *Winter Sports*
- *Soccer K-6*
- *Spring 2022*
- *Golf*
- *Panther Cup Update*

F. Information Items - CSA

1. Monthly Financials – October, November, December – FY 2022 – *Michael Strader, CSA President, informed the Board of the financials located in their board packets*
2. Vendor Update (Housekeeping) – *Brian Strader, Sr. VP.-CSA, provided an update on housekeeping contract services. A job fair will be held in March 2022 to address staffing needs and to implement future housekeeping improvement opportunities.*
3. Enrollment Forecast(s) – *Enrollment projections provided to the Board below*
 - i. *2021-2022 (1,424)*
 - ii. *2022-2023 (1,562)*
 - iii. *2023-2024+ (1,562)*
4. a) *ESSER II / CRRSA, Reading Tutoring K-3 – Mr. Strader provided an update on the usage of ESSER II funding to include Reading tutoring for K-3*
5. b) *ESSER II / CRRSA, Civics Literacy - Mr. Strader provided an update on the usage of ESSER II funding to include Civics literacy*
6. *Application for Extension for Form 990 – Mr. Strader updated the Board on this request. Information included in Board Packet*
7. *I-Ready purchase order – Mr. Strader recommended adding this to the Consent agenda*

G. Consent Agenda Items - All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board. ***A motion was made by Rob Naberhaus to approve the consent agenda items. Second by Kim Africano. Motion approved unanimously***

1. Approve Monthly Financials – October, November, December – FY 2022
2. Approve Certification Waiver Requests, Exhibit A
3. Ratify Compliance Reporting, DAC Bond
4. Ratify ESSER II / CRRSA, Reading Tutoring K-3
5. Ratify ESSER II / CRRSA, Civics Literacy
6. Principal Annual Review
7. Application for Extension for Form 990 – ***Mr. Strader updated the Board on this request. Information included in Board Packet***
8. I-Ready purchase order – ***Mr. Strader recommended adding this to the Consent agenda***

H. Board Member Reports

- ***Scott Steele, Rob Naberhaus, Kim Africano – No Board Report***
- ***Robert Jordan – Acknowledged the success of the school and the importance to not let the “foot off the pedal” as it relates to continuous improvement. He discussed the importance of “teachable moments” and how the Board, staff, management services, parents, teachers, students, and community must all band together in the best interests of students and families***

I. Adjourn – The meeting adjourned at 6:10 PM

The undersigned hereby certifies that he is Chairman of Viera Charter Schools, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by said corporation.

The board meeting minutes of the Corporation for February 16, 2022 were adopted by the Board of Directors at a meeting held on May 18, 2022 where the meeting minutes were adopted and approved.

VIERA CHARTER SCHOOLS, INC.

A Florida Not-For-Profit Corporation

By: _____

Robert L. Jordan, Jr., Chairman