

VIERA CHARTER SCHOOLS, INC.

d/b/a Viera Charter School

GOVERNING BOARD MEETING MINUTES

5:00 p.m., Wednesday, November 16th, 2022

Viera Charter School

6206 Breslay Drive

Viera, FL 32940

The Mission of Viera Charter School:

The Mission of Viera Charter School is to provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform-based instructional methods in a stimulating and nurturing environment that fosters maximum student achievement.

A. Opening Exercises

1. Call to Order - *The meeting was called to order at 5:01 PM. In attendance: Robert Jordan, Chairman; Kim Africano, CPA-Treasurer; Robert Naberhaus, Founding Board Member, Scott Steele, Founding Board Member. Dr. Julie Cady, Principal; Steve Muzzy, Board Liaison; Mike Strader, President, Charter School Associates, Inc.*
2. Pledge of Allegiance
3. Adoption of the Agenda - *The agenda was unanimously approved on a motion by Robert Naberhaus; seconded by Kim Africano*

B. Meeting Minutes

1. Approve meeting minutes from VCS Regular Board Meeting on 9/14/2022.- *The agenda was unanimously approved on a motion by Robert Naberhaus; seconded by Kim Africano*

- #### **C. Public Comment** (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes. – *There were no public comments at the meeting*)

D. Principal's Report – *Dr. Julie Cady provided an update on various school activities and items of interest to include*

- *Viera Charter School – A Governor's School of Excellence (again).*
- *Recognition bonus due to being a designated High Performing School*
- *Highlighting the Weightlifting team that participated in the recent Power Lifting Open Youth National Champions. VCS was the team winner, and 11 student athletes competed in the event.*
- *Story Book Character Parade*
- *International Heritage Festival*
- *Trunk or Treat*
- *3rd Grade Field Study – Erma Nixon Park – Nature Resource*
- *Avid – Washington DC Field Trip*
- *Orlando Magic Field Trip*
- *Grade Level Award Ceremonies*

- *Salute to Veterans*
- *PTSO Spirit Night*
- *December 3rd Light Up Viera Parade and 10th Annual Panther Cup*
- *Enrollment, Staffing, and Waiting List*

E. Athletics Report – Steve Muzzy provided an update on VCS Athletics to include the following topics

1. *VCS Athletics Leadership, Purpose, and Goals*
2. *Teams and Sports Updates*
3. *Future Direction – MS competition & Increased Opportunities*
4. *Facility Needs – Soccer & PE field Turfing*

F. Information Items - CSA

1. Monthly Financials – August, September – FY 23 -*Michael Strader informed the Board regarding monthly financials available in their board packet.*
2. Leadership and Teacher Evaluation System – *Mr. Ken Green, CSA Vice President, provided an in-depth overview to the Board on the proposed evaluation system*
3. FY 22 Independent Financial Audit Report – *The auditing firm Berman Hopkins provided the Board an overview of the Independent Financial Audit Report*
4. DSRF Investment – *Brian Strader, CSA Vice-President, provided details on this investment to optimize interest earnings*

G. Consent Agenda Items - A motion was made by Kim Africano to approve the consent agenda items. Second by Robert Naberhaus. The motion was approved unanimously

1. Approve Monthly Financials – August, September – FY 23
2. Approve Leadership and Teacher Evaluation System
3. Approve FY 22 Independent Financial Audit Report
4. Ratify Board Chair Instructions to Trustee
5. Ratify ESSER ARP
6. Approve Certification Waiver Requests, Exhibit A
7. Ratify Purchase Orders and Agreements, since last meeting

H. Items for Board Action & Discussion

1. *Athletic Field – Discussion and agreement ensued regarding the condition and cost to refurbish the field. The Board concurs with pursuing cost estimates and evaluating options to raise funds working with the PTSO, and athletics depts. Further discussion is likely and recommended actions would be brought to the Board as appropriate.*

I. Board Member Reports

- Scott Steele – *Mr. Steele thanked the staff for their hard work and indicated his support of the efforts to continue to re-invent and improve*
- Kim Africano – *Mrs. Africano expressed interest and excitement in the new leadership and teacher evaluation systems and asked to stay appraised/informed on this important initiative*
- Robert Naberhaus – *Mr. Naberhaus stated his appreciation for the staff and entire school community on the continued outstanding results being delivered even in the most challenging times*

-Robert Jordan – *Mr. Jordan reiterated other Board member’s comments and emphasized the importance and his appreciation of the Governing Board’s singular purpose to work together to always do what is in the best interests of students.*

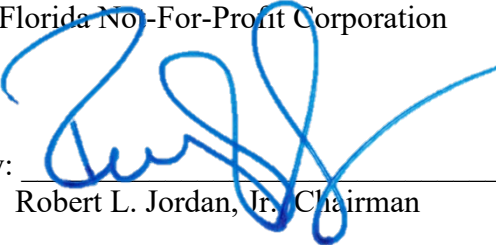
J. Adjourn -The meeting adjourned at 630 PM.

The undersigned hereby certifies that he is Chairman of Viera Charter Schools, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter school sponsored by said corporation.

The board meeting minutes of the Corporation for November 16th, 2022 were adopted by the Board of Directors at a meeting held on March 1st, 2023 where the meeting minutes were adopted and approved.

VIERA CHARTER SCHOOLS, INC.

A Florida No-For-Profit Corporation

By: 
Robert L. Jordan, Jr. Chairman

