

VIERA CHARTER SCHOOLS, INC.

Board Meeting

5:00 p.m., Wednesday, May 22, 2019

Viera Charter School

6206 Breslay Drive

Viera, FL 32940

Location: Viera Charter School Multi-Purpose Room (Lunchroom)

The Mission of Viera Charter School:

To provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform-based instructional methods in a simulating and nurturing environment that fosters maximum student achievement

A. Opening Exercises

1. Call to Order
2. Pledge of Allegiance
3. Adoption of the Agenda
4. Approval of meeting minutes (March 13, 2019); Special Meeting Minutes, 4/25/19

B. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes.

C. Principal's Report

1. School Activities
2. Enrollment Update
3. General Report

D. Athletics Report – Steve Muzzy

E. Information Items – CSA

1. Monthly Financials – March
2. Phase 3 Update
 - i. Design Update
 - ii. Borrower's Counsel Selection
 - iii. Viera 2019 Reimbursement Resolution
3. FY20 Budget Development
4. 2019-2020 School Calendar
5. Other

F. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board.

1. Approval of Purchase Orders and Agreements
2. Approval of Personnel – Certification Waivers – Exhibit A, if any
3. CTA Revenue Bonds
4. Approve Borrower's Counsel
5. Approve FY20 Budget Development
6. Approval of 2019-2020 School Calendar

G. Items Scheduled for Action & Discussion

1. Other

H. Board Member Reports

I. Adjournment

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A. Opening Exercises

- Call to Order – *The meeting was called to order at 5:01 pm. In attendance: Robert Jordan, Board Chairman-President, Robert Naberhaus (Founding Board Member), Vice-Chairman, Kim Africano, CPA-Treasurer, and Scott Steele (Founding Board Member)*
- Pledge of Allegiance
- Adoption of the Agenda – *R. Naberhaus approved, second by Kim Africano*
- Approval of meeting minutes (March 13, 2019) and Special Meeting Minutes, 4/25/19

B. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes. *No members of the public signed up to speak to the Board*)

C. Principal's Report – *Dr. Julie Cady, VCS Principal provided the Principals Report:*

- *Law Day Contest Winners and Recognition*
- *2018/2019 Year Book*
- *Guys and Dolls Musical Theatre*
- *2018-2019 Brevard Public School Math Tournament Winners*
- *VCS Book Battle Club (Middle School and Elementary) – Exemplary and First Place for Both*
- *End of Year Awards Ceremonies*
- *2019-2020 PTSO Board Members*
- *Character House Program*
- *8th Grade Celebration and Annual Dance – Donated proceeds to Endeavor Elementary*
- *MS Competitive Cheer Squad – 1st Place in the Ultimate Cheerleading Championships*
- *VCS Spirit Squad*
- *I-Ready Diagnostic and Instruction – presentation by Lynn Spadaccini*
- *Staffing model. 1,041 students enrolled. All vacancies filled for next year. 317 students currently on the waiting list.*
- *Mr. Jordan presented a preview of the phase 3 design. A LOI has been signed as of 5/22/19.*

D. Athletics Report – Steve Muzzy, board and school liaison provided the Athletics Report:

- *Athletics and VCS*
- *Update on current season sports*
- *2018/2019 Athletics highlights – another banner year for the Panthers*
- *Gratitude, recognition, and a look ahead*

E. Information Items – CSA

- *Monthly Financials – March 2019 Financial Update*
- *Phase 3 Update – Mr. Jordan provided update. Rush Construction was selected as the design builder. Goal is to see groundbreaking occur in September 2019 with a planned completion in July 2020.*

- i. Design Update
- ii. Borrower's Counsel Selection – *Mr. Strader provided the Board an update regarding the selection of Bryant, Miller, Olive (BMO) as the Board's borrower and bond counsel. The Board reviewed an engagement letter from BMO (Kareem Spratling) for their consideration. Mr. Strader recommended the Board approve BMO's services subject to a negotiated fee not greater than \$110,000.*
- iii. Viera 2019 Reimbursement Resolution – *The future bond proceeds will reimburse current activities associated with design that is currently being funded from the general funds*
 - FY20 Budget Development – *Mr. Strader reminded the board of the need to comply with covenants of the original board. Short term impact may require some tighter FY 20 budgeting. The proposed budget meets the requirements. Mr. Strader requested the Board approve the 2019/20 budget as proposed. This is important from a bond governance process and to satisfy the debt ratio limitations required by the bond covenants.*
 - 2019-2020 School Calendar – With exception of early release days, the calendar mirrors the Brevard Public School district
 - Other

F. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board. *The Board unanimously approved a motion made by Rob Naberhaus, seconded by Kim Africano to approve all consent agenda items*

- Approval of Purchase Orders and Agreements
- Approval of Personnel – Certification Waivers – Exhibit A, if any
- Approve application to Capital Trust Agency as bond issuer
- Approve BMO as Borrower and Bond Counsel
- Approve FY20 Budget
- Approve 2019-2020 School Calendar
- Approve 2019 Viera Charter School Reimbursement Resolution

G. Items Scheduled for Action & Discussion

- Other

H. Board Member Reports

- *Scott Steele – Recommended publicizing a cost comparison between the traditional schools and our phase 3*
- *Rob Naberhaus – Expressed his continued satisfaction with the school, it's leadership, and the positive impact on the community*
- *Kim Africano – Echoed her colleagues statements about the school year and her excitement about the future of the school*
- *Robert Jordan – Complimented the entire school community on an amazing 6th year. Mr. Jordan also reminded all that graduating and former students will always be welcome as part of the VCS family*

I. Adjournment – The meeting adjourned at 6:01 pm.

Approved

Date