

# VIERA CHARTER SCHOOLS, INC.

Board Meeting  
5:00 p.m., Wednesday, March 13, 2019  
Viera Charter School  
6206 Breslay Drive  
Viera, FL 32940

## Location: Viera Charter School Multi-Purpose Room (Lunchroom)

### The Mission of Viera Charter School:

*To provide students with a challenging program which emphasizes scientific inquiry, critical thinking, understanding of mathematical concepts and effective communication using innovative, reform-based instructional methods in a simulating and nurturing environment that fosters maximum student achievement*

#### A. Opening Exercises

1. Call to Order
2. Pledge of Allegiance
3. Adoption of the Agenda
4. Approval of meeting minutes (January 23, 2018)

#### B. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes.

#### C. Principal's Report

1. School Activities
2. Enrollment Update
3. General Report

#### D. Athletics Report – Steve Muzzy

#### E. Information Items – CSA

1. Monthly Financials – December 2018, January 2019, February 2019
2. Auditor Selection Proposal
3. Phase 3 Update
  - i. Letter of Intent, The Viera Company
  - ii. Review of Design/Build Firms

#### F. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board.

1. Approval of Purchase Orders and Agreements
2. Approval of Personnel – Certification Waivers – Exhibit A
3. Authorization and approval of Auditor Selection RFP

#### G. Items Scheduled for Action & Discussion

1. Other

#### H. Board Member Reports

#### I. Adjournment

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## Meeting Minutes, March 13, 2019

### Location: Viera Charter School Multi-Purpose Room (Lunchroom)

#### The Mission of Viera Charter School:

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#### A. Opening Exercises

- Call to Order - *The meeting was called to order at 5:00 PM. In attendance: Robert Jordan, Board Chairman/President, Robert Naberhaus (Founding Board Member), Vice-Chairman, Kim Africano, CPA – Treasurer, and Scott Steele, Founding Board Member*
  - Pledge of Allegiance
  - Adoption of the Agenda
  - Approval of meeting minutes (January 23, 2019) – *The agenda was unanimously adopted under a motion by Robert Naberhaus and Kim Africano*

#### B. Public Comment (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time but may give direction to staff following a presentation. The total time allotted for public comments shall not exceed fifteen (15) minutes.)

#### C. Principal's Report

- *Spelling Bee Winners*
- *Brevard County North Area Art Fair Winners*
- *Odyssey of the Mind*
- *Corporal Kearns Life Saving Award*
- *8<sup>th</sup> Grade Field Study to South Carolina and Georgia*
- *Welcomed the new VCS Newest Panthers*
- *Staffing model – 1046 students. 411 students registered in lottery. 98% committed for 2019/2020 school year. Once the lottery happens we will bring in 150 students*
- *School Activities*

#### D. Athletics Report – Steve Muzzy

- *Athletics and VCS*
- *Winter Sports Update*
- *Additional Topics of Interest*
- *Recognition and Gratitude*

#### E. Information Items – CSA

- Monthly Financials – December 2018, January 2019, February 2019
- Auditor Selection Proposal – *Michael Strader, President of CSA, gave the Board an update on the auditor selection process RFP. Scott Steele made the motion, 2<sup>nd</sup> by Robert Naberhaus to nominate Kim Africano to represent the Board. Motion approved unanimously.*
- Phase 3 Update
  - i. Letter of Intent, the Viera Company – *The LOI is in motion, Viera Company is expected to provide input from their counsel with an August 23 2019 provision to close the deal.*

ii. Review of Design/Build Firms

- a. *3/20 is set up for 3 selected firms for design/build services for Phase 3. The selected firm will be presented to the Board for approval. Mr. Jordan discussed options that may be available within the constraints of budget, land, and bonding agreements. Discussion ensued about timelines, the process of getting written opinion from bond counsel, and involvement of various stakeholders. Mr. Strader asked Board for permission to invite previous financial advisor to conduct further analysis with the intent he would be advisor in the event phase 3 moves forward. Motion made by Rob Naberhaus, second by Scott Steele, to authorized Mr. Strader to have the financial analysis completed.*

**F. Consent Agenda Items**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board Member for further discussion or removed from the consent agenda, there will be no discussion on these items prior to the vote taken by the Board.

- Approval of Purchase Orders and Agreements
- Approval of Personnel – Certification Waivers – Exhibit A
- Authorization and approval of Auditor Selection RFP

**G. Items Scheduled for Action & Discussion**

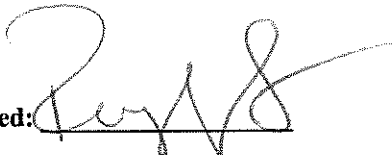
- Other

**H. Board Member Reports**

- *Scott Steele – discussed the importance of high curb appeal and marketing*
- *Rob Naberhaus – happy about 98% renewal*
- *Kim Africano – excited about phase 3 and wanted to ensure the school stayed true to the mission. The goal was to isolate the elementary and middle school with gym coming together to unify the arrangement.*
- *Robert Jordan – Appreciates the work Dr. Cady and staff are doing at the school. He recounted an experience he had with a police ride along and emphasized how important it is for us to be aware of our kids and what is happening in their lives. If there ever is a sign of a kid in distress, we must help. Overall, the school is going well. Let's make sure kids are safe at spring break.*

**I. Adjournment – meeting adjourned at 6:07 PM**

Approved:



Date:

05/22/2019